

Finance Analyst – FP&A and Central Support

Society Division:	Finance
Society Reporting Unit:	Commercial Finance – FP&A
Location:	Warwick/Lichfield (Hybrid)
Reports to (<i>job title</i>):	Finance Manager – Support & Tech
Number of direct reports:	0
Number of in-direct reports:	0
Budget / Revenue Responsibility:	Senior Head of Commercial Finance
Key Stakeholders:	Commercial Finance, Group Finance
Date of Job Description:	22/06/2026

Role Purpose:

To assist and support the analysis for FP&A and Central Support functions – including assisting with the forecasting, budgeting and 5-year plan processes, activity planning and overall reporting of financial performance.

Role Responsibilities:

- Support the consolidation of budgets, forecasts and long-range plans across multiple business units.
- Produce accurate and timely weekly, monthly and quarterly Group performance reporting.
- Deliver clear variance analysis, highlighting key drivers, trends, risks and opportunities.
- Build and maintain complex financial models, including scenario planning and sensitivity analysis.
- Turn complex financial data into clear, meaningful insight for senior stakeholders.
- Support the preparation of materials for Executive and Board review.
- Partner with stakeholders across the business to improve reporting and decision-making.
- Drive continuous improvement in planning, reporting and forecasting processes. Support the Finance Manager – Support & Tech, Finance Manager – FP&A and Head of FP&A where required.
- Occasionally situations may arise where other duties or tasks may be required as reasonably requested by the Society.

Qualifications & Experience:

Essential Qualifications

- Professionally Qualified Accountant (ACCA/ACA/CIMA) or studying towards a qualification

Desired Qualifications

- Qualified Accountant (ACCA/ACA/CIMA)

Essential Experience

- Commercial and financial acumen, and able to develop an understanding of the key drivers of the business area.
- Strong excel skills and experience in manipulating large data quantities.
- Organised and able to deliver to deadlines.
- Ability to work under own initiative and demonstrate proactive approach to issue resolution.
- Ability to challenge current practice and processes and drive continuous improvement.
- Ability to work collaboratively with both cross functional and finance colleagues.

Desired Experience

- Experience of budgeting and forecasting.
- Wider Commercial Finance experience.
- Experience within the Retail industry.