

Commercial Finance Analyst – Food Retail

Society Division:	Finance
Society Reporting Unit:	Commercial Finance – Food Retail
Location:	Lichfield / Warwick (Hybrid)
Reports to (job title):	Senior Finance Manager – Food Retail
Number of direct reports:	0
Number of in-direct reports:	0
Budget / Revenue Responsibility:	Senior Head of Commercial Finance
Key Stakeholders:	Finance Managers and Leadership Teams of Food Retail, FP&A Team, Commercial Finance Team and BI & Data Team.
Date of Job Description:	14/09/2026

Role Purpose:

Working within the Commercial Finance team providing insight and analysis to drive business performance and inform decision making, providing leading insight that drives key strategy enablers.

Role Responsibilities:

- Provide financial analysis, KPIs, insights and commentary into the current performance of the business, seeking to continuously improve and automate these processes
- Preparation of weekly dashboards
- Analysis of the P&L at period end with insight into PTD and YTD variances to Budget and Forecast
- Review of monthly management accounts to ensure accuracy
- Analyse, understand and effectively communicate the impact of offers and promotions on conversion to Membership in our Retail channels where applicable
- Ensure one source of data truth, across various systems
- Improve and simplify reporting processes for optimal adherence and improved accuracy by Finance and the wider business teams
- Support the quarterly forecasting, annual budget and strategic five-year planning process ensuring delivery to deadlines
- Support the delivery of strategic initiatives by modelling financials and tracking performance and identifying key risks and opportunities.
- Provide financial support to ad hoc projects as directed.
- Support the Food Retail Finance Managers as required
- Occasionally situations may arise where other duties or tasks may be required as reasonably requested by the Society.

Qualifications & Experience:

Essential Qualifications

- Professionally Qualified Accountant (ACCA/ACA/CIMA) or studying towards qualification

Desired Qualifications

- Qualified Accountant (ACCA/ACA/CIMA)

Essential Experience

- Commercial and financial acumen, and able to develop an understanding of the key drivers of the business area.
- Strong excel skills and experience in manipulating large data quantities.
- Organised and able to deliver to deadlines.
- Ability to work under own initiative and demonstrate proactive approach to issue resolution.
- Ability to challenge current practice and processes and drive continuous improvement.
- Ability to work collaboratively with both cross functional and finance colleagues.

Desired Experience

- Previous experience of financial analysis, capable of managing and interrogating large volumes of data.
- Experience of forecasting and modelling using excel or other bespoke systems