Statutory Accountant

Society Division:	**Lichfield**
Society Reporting Unit:	**200700**
Location:	**Lichfield**
Reports to *(job title)*:	**Senior Statutory Accounting Manager**
Number of direct reports:	**-**
Number of in-direct reports:	**-**
Budget / Revenue Responsibility:	**-**
Key Stakeholders:	**Internal** • **CFO** • **Head of Financial Control** • **Other Finance Teams** • **Secretariat** • **Internal Audit** • **Executive Leadership Team** • **ARC** **External** • **External auditors & professional advisers**
Date of Job Description:	**18/08/26**

Role Purpose:

A critical role within Group Finance as we continue to create and grow OurCoop, the largest independent co-operative in the UK.

The structure of the teams today is understandably aligned with the former Central England and Midcounties regional set-up and ways of working. Key to the immediate and future success of the new Society will be greatly improving these ways of working and bringing our people and processes together for Statutory Accounting.

Role Responsibilities:

Consolidated Reporting

- Contribute to the preparation of the 'back half' of the Annual Report and Accounts and Half-Year Financial Report.
- Assist in the production of consolidated financial statements, ensuring compliance with applicable accounting standards
- Prepare supporting disclosures, accounting papers and technical accounting assessments for review
- Assist in the consistent application of accounting policies across OurCoop.

- Monitor changes in accounting standards and reporting regulations, assessing impacts and recommending implementation approaches.

Statutory Deconsolidation
- Assist in the annual deconsolidation processes for Income Statement, Balance Sheet, Cash Flow Statement (where applicable) and Statement of Changes in Equity (SOCIE).
- Contribute to the annual deconsolidation processes for the Society's individual statutory financial statements
- Ensure (de)consolidation adjustments, eliminations and intercompany balances are accurately reflected.
- Ensure Companies Act or Co-operative and Community Benefit Societies Act 2014 requirements are appropriately applied to the reporting of the group's entities
- Drive continuous improvement in consolidation processes, systems and controls.
- Consider alternative approaches to (de)consolidation as the two former Societies continue to integrate and introduce new software and systems

Statutory Accounting
- Coordinate the preparation of statutory accounts for Group entities and liaise with the Secretariat function for timely and accurate filing.
- Manage statutory reporting timetables
- Support the management of dormant and non-trading entities, ensuring appropriate governance and compliance requirements are met and appropriate exemptions taken where available
- Support corporate activities including e.g. any entity rationalisation, acquisitions and integrations.

Financial Control & Governance
- Support the Senior Statutory Accounting Manager in maintaining a robust financial control framework.
- Lead the monthly balance sheet review processes to ensure reconciliations are completed accurately and on time for review by the Senior Statutory Accounting Manager
- Challenge and investigate unusual balances, accounting treatments and control issues.
- Promote best practice financial controls across finance teams.
- Identify opportunities to strengthen governance, reporting quality and operational controls.
- Support control testing and continuous improvement initiatives.

Audit & Assurance
- Act as a key finance contact for external auditors during half-year and year-end reporting cycles.
- Prepare audit schedules, supporting analyses and technical accounting documentation.
- Coordinate proactive responses to audit queries and information requests.
- Support Internal Audit reviews relating to financial reporting and balance sheet controls.
- Monitor and track implementation of audit recommendations relevant to financial reporting activities.

Other Reporting & Insights
- Assist in the collation and validation of supporting KPI disclosures and non-statutory financial information included within external reporting.

- Ensure consistency of reporting between statutory accounts and management accounts.

Integration & Continuous Improvement

- Support alignment and harmonisation of reporting processes across the Group's principal business lines.
- Drive standardisation of reporting, controls and governance processes across all locations.
- Contribute to finance transformation and reporting improvement initiatives.
- Identify opportunities to enhance reporting efficiency through automation and process simplification

Qualifications & Experience:

- Qualified Accountant (ACA preferred; ACCA or equivalent considered).
- Strong experience in statutory accounting and consolidated financial reporting within a large, complex organisation.
- Detailed knowledge of FRS and UK statutory reporting requirements.
- Experience preparing consolidated financial statements.
- Experience managing external audit processes.
- Strong understanding of balance sheet control and financial governance frameworks.
- Advanced Excel and ERP system skills (NB OurCoop currently uses IFS and Agresso)